



INSTRUMENT OF TRANSFER
Field of Interest Fund with Advisory Committee

Truman Heartland Community Foundation
4200 Little Blue Parkway, Ste. 340
Independence, Missouri 64057

To establish the _____ **Fund** (hereinafter called the "Fund"), **(we) (I)** hereby transfer, convey and pay over to The Truman Heartland Community Foundation (hereinafter called the "Community Foundation"), as a charitable contribution, the following:

_____.

The Community Foundation is authorized to accept additional contributions to the Fund in terms substantially similar to those set forth herein.

(We) (I) desire that the **(income and principal) (annual net income)** from the Fund be used for **[specify charitable purpose]** _____

[If "annual net income" is chosen above, the following language should be inserted - Net income shall be defined as an amount that shall be computed annually based upon the current spending policy of the Community Foundation (currently 5% of the average past three year-end Fund balances).]

We hereby acknowledge receipt of the Administrative Fee Schedule attached hereto as **Exhibit A** and accept the terms of said schedule. We further understand the fee schedule is subject to modification and may be increased or decreased at the sole discretion of the Community Foundation's Board of Directors (hereinafter referred to as "Board of Directors"). We agree to be bound by the most current schedule of fees published by the Community Foundation. Furthermore, we understand that the Fund will be invested according to the Community Foundation's investment policy.

An Advisory Committee shall recommend grant distributions from the Fund for the above specified charitable purpose(s), monitor each agency's uses of grants distributed from the Fund and recommend to the Board of Directors of the Community Foundation such other actions as it deems appropriate under such rules of procedures as the Advisory Committee may adopt. The Community Foundation may act upon receiving the written recommendation of the Chairperson of the Advisory Committee.

It is understood that the Advisory Committee is accountable to the Board of Directors of the Community Foundation. All Advisory Committee members must be approved by the Chairman of the Board of Directors of the Community Foundation. We recommend that the following people, as listed on **Exhibit B**, serve as the initial Advisory Committee.

The Community Foundation will not sponsor any fundraising or other events for the _____ Fund and will not be responsible for the performance of any obligation or payment of any debt of the sponsors of the Fund of any kind whatsoever. The Community Foundation will not be responsible for the collection of any amounts from any parties but will only be responsible for the proper disbursements of funds actually received in accordance with this document. Any advertising, promotional or other materials will be consistent with this agreement.

We are familiar with and accept the terms of the procedures for the establishment and operation of funds of the Articles of Restatement of Articles of Incorporation of the Community Foundation (hereinafter called the "Articles"). We are aware that Article VIII, Section F of the Articles, gives the Board of Directors the power to modify or override any restriction or condition on the distribution of funds if in the sole judgment of the Board of Directors such restriction or condition becomes, in effect, unnecessary, incapable of fulfillment, or is inconsistent with the charitable needs of the community to which the Foundation serves. We also understand that the Community Foundation, through its duly authorized committees, reserves the right to make the final decision regarding distributions from the Fund.

Yours very truly,
DONOR NAME
ADDRESS
PHONE
EMAIL

Donor Signature

Date Signed

Accepted By
Truman Heartland Community Foundation:

President & CEO Signature

Date Signed



ADVISORY COMMITTEE
Exhibit B

1. _____, Advisory Committee Chairperson
2. _____
3. _____
4. _____
5. Appointed Community Foundation Staff Person